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T/IV/M-4
21 January 1965

UNITED STATES INTELLIGENCE BOARD

COMMITTEE ON DOCUMENTATION

TASK TEAM IV - INSTALLATIONS

Minutes of the Fourth Meeting, 21 December 1964

Members or Their Representatives Present

25X1 DIA - [] Chairman
CIA - []
ARMY - Lt. Col. Clyde Mangold
NAVY - Lt. Cdr. Anthony Sesow
25X1 NSA - []
CSS - [] Secretary

Others Present

25X1 [] CIA
[] , DIA
[] SA
Lt. Col. Robert W. Parks, NMCSSC

25X1 1. The Chairman welcomed "first-timers", Lt. Col. Robert W. Parks from the National Military Command Systems Support Center and [] 25X1 [] from the National Security Agency. The draft minutes of the last meeting were approved with minor changes. The Chairman then reported that CODIB had approved the Terms submitted by the team, with some modification, the major one being the elimination of the Constraints section as being too constraining.

25X1 2. The Chairman added that he had sought CODIB guidance on the best way to handle the differences in the Community over the identification of ICBM sites. In the course of this, he said he had read to CODIB a short paper outlining the problem. A brisk discussion ensued, during the initial stages of which [] pointed out that the paper had caused considerable consternation and had generated several phone calls to NPIC. He pointed out that some of the phone calls arose from a misunderstanding that the paper presented to CODIB was a team paper. The Chairman had, in

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fact, presented the paper as being a DIA proposal. [] pointed out 25X1
that the paper as it stood was incomplete in facts and presented the some-
what inaccurate view that the two contending parties were DIA and NPIC.

25X1 [] suggested that the paper should be broadened and re-oriented
before being forwarded. The procedural question then arose as to whether
the paper's problem should be enfolded into the team's general responsibility
for naming installations as a part of formatting installation identification
information, or whether the team should from time to time forward selected
problems to USIB ahead of the eventual team report. It was generally agreed
that this problem was a part of the team's general responsibility, and that
an agreed paper should be sought. The Chairman felt the team should feel
free to surface problems and forward them separately. To this end, he
25X1 asked [] to produce a "both sides" paper for discussion at the
next meeting. The Secretary volunteered to seek CODIB guidance on the
procedural point involved.

25X1 3. [] reported on NSA's formatting problem and Col. Robert Parks
briefed the team on the role of his division in the NMCSSC, and on his
experience with machine handling of formatted data. Each person then dis-
tributed formats in use in his area that illustrated the essential instal-
lation identification elements needed. The Secretary distributed similar
material for Mr. Burk, the Washington [] Coordinator, who was 25X1
unable to attend this meeting. After further discussion it was unanimously
agreed that each person should bring to the next meeting a draft of the
essential installation identification information elements, that these
should be combined into a single, consolidated statement, and that this
should provide the basis for future team proceedings. The Chairman also
volunteered to bring a contribution to the next meeting.

25X1 4. The Chairman closed the meeting by wishing everyone a Merry
Christmas, by expressing his appreciation to all hands for the work done
to date, especially to [] of the CODIB Support Staff. It was
agreed that the next meeting would be held early in 1965.

[]

Secretary

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